

7 May 2010

Dear Parents

I am delighted to be able to offer your daughter a unique opportunity and a new venture for Gateways: a beginners' course in Mandarin Chinese.

No-one can deny that China is emerging as a powerful nation globally and some knowledge of Chinese will be invaluable in the business world of the future. The beginners' course will give girls some basic knowledge of both the language and culture of this fascinating country.

Classes will take place in the autumn term for one hour a week after school on a day to be decided in consultation with the girls who wish to take part. Teaching will be by a native Chinese speaker from a respected specialist Chinese language school, which comes highly recommended by other local independent schools, and will be in small groups of no more than sixteen.

The cost of the course, which will run initially for ten weeks, is £6.00 per lesson plus a registration fee of £25.00. All teaching materials will be provided.

I do hope you will encourage your daughter to take up this splendid opportunity and ask you to return the slip below as soon as possible and by **Friday, 14 May** at the latest.

Yours sincerely

Mrs Judith Ralph
(Head of Classical and Modern Language faculty)

To Mrs Ralph

BEGINNERS COURSE IN MANDARIN CHINESE

I give permission for my daughter _____ Form _____
to take part in the extra curricular Mandarin Chinese course in the autumn term and enclose a non-refundable deposit of £25.00. I understand that a further payment of £60.00 will be required at the beginning of the autumn term.

Signed _____ Dated _____