



SUPERVISION OF EARLY YEARS FOUNDATION STAGE CHILDREN POLICY

A warm and welcoming environment for children in the Early Years Foundation Stage is offered at Gateways School throughout the day.

Staff Ratios and Qualifications

Reception - where the majority of pupils will reach the age of five or over within the school year, the staffing ratio is 1:30 provided that the teacher has Qualified Teacher Status, Early Years Professional Status or a suitable Level 6 qualification.

Pre-Reception - if the teacher has Qualified Teacher Status, Early Years Professional Status or another suitable Level 6 qualification and at least one other member of staff holds a full and relevant Level 3 qualification - the staffing ratio is 1:13. If there is no teacher with Qualified Teacher Status, Early Years Professional Status or other suitable Level 6 qualification - the staffing ratio is 1:8. At least one member of staff must hold a full and relevant Level 3 qualification and at least half of all other members of staff must hold a full and relevant Level 2 qualification. There must be at least 2 suitable persons on the premises at all times when the children are present.

For pupils aged two years – the staffing ratio must be at least 1:4. At least one member of staff will hold a full and relevant Level 3 qualification and at least half of all other staff will hold a full and relevant Level 2 qualification. There will be at least 2 suitable persons on the premises at all times when the children are present.

Out of school provision and holiday care – The ratios above are applicable to EYFS children attending out of school provision. Any child not collected at the end of the school day will be escorted to the after school provision.

All supervisors and managers will hold a full and relevant Level 3 qualification and half of all other staff will hold a full and relevant level 2 qualification. The Deputy Head of Prep will take charge when the Head of Early Years is unavailable.

At least one member of staff present in the Gatehouse Nursery and in Littlegates will hold a paediatric first aid qualification. At least one paediatric first aid trained practitioner will accompany children on all visits, trips and outings.

Breaks and lunchtime

Ratios are not different but a reduction of direct staffing is allowed when the children are at rest or sleeping. All relevant staff must be in the vicinity and readily available. Risk assessments will be undertaken to assess the particular needs and vulnerabilities of EYFS children. Sleeping children in the Gatehouse Nursery will be checked frequently.

Environment

Pre Reception and Reception pupils are supervised through appropriate staff ratios in their indoor/outdoor learning areas. Reception pupils join Prep pupils on Youngers field at an appropriate time in the school year. The EYFS staff ratios are maintained. EYFS staff sit with pupils during their lunch to supervise and to monitor their food intake. Children are escorted by an adult to and from before and after school provision.

Extra-curricular Activities

Pupils are escorted to activities by a member of the EYFS staff who stays when needed to maintain the appropriate staff ratio. During trips, outings and excursions a higher ratio will be applied.