



24 May, 2019

Dear Parents

**Tuesday, 11 June – Lower 5 Careers Day**

As part of the Careers programme for Lower 5, we hold a day off timetable to explore key skills in readiness for their next years in school, and beyond to the world of Higher Education, apprenticeships and work.

The theme of the day will be *Brand You*, and will involve the girls exploring how they present themselves effectively to the world around them. They will work with Ann Tunstall, our external Careers Adviser from Aspire-igen, to investigate presentation skills, particularly in an online setting. Interviewing skills and strategies will be explored and practiced with Dr Jas Matharoo, who has extensive experience in coaching pupils in successful interviewing techniques for highly competitive courses. The girls will also examine the uses of CVs and job adverts in the recruitment process, and participate in face-to-face and video interviews.

The day will be delivered in the form of a training conference with course folders, pens, name badges, conference information sheets, to give the girls a flavour of a different learning environment.

Please do not hesitate to contact me in school if you have further questions.

Yours faithfully

Mrs Marlene Sharrock

Careers Coordinator & Adviser