



1<sup>st</sup> February 2019

Dear Parents

I am writing to invite you to the **Lower 4 Parents' Consultation Evening** which will take place on **Thursday 14<sup>th</sup> February**, from 4:30pm to 6:30pm, in the Cox-Simpson Library. The purpose of this meeting is for subject teachers, parents and girls to discuss academic progress and to consider individual targets.

There will be an open system of appointments, but please note each appointment must be limited to **five minutes**. If, however, you felt you needed a longer discussion an alternative appointment could be made with the individual member of staff.

A list of Lower 4 subject teachers is attached and may I remind you that they will be arranged alphabetically in the library.

Please indicate below the time you intend to arrive and return the form by **Tuesday 12<sup>th</sup> February**. I suggest the latest arrival time for the evening to be 5.30pm.

Yours sincerely

*Karen Titman*

Karen Titman  
Deputy Head

.....

To Mrs Titman

**Lower 4 Parents' Consultation Evening**

Daughter's name: .....

Parent(s) attending: .....

I/We will/will not be attending on **Thursday 12<sup>th</sup> February**.

I/We intend to arrive at:	4.30	<input type="checkbox"/>
	5.00	<input type="checkbox"/>
	5.30	<input type="checkbox"/>

<b>Teacher</b>	<b>Subject</b>
Mrs S A Hazelden	Art
Mrs R M Wheatley	Computing
Mrs R M Wheatley	French
Mrs C McDermott	Geography
Mrs J Watson	History
Mr I P Lenihan	Music
Mrs S L Holmes	Food/Textiles
Mr D Reeves	RS
Mrs F L Wilson	Spanish
Mrs A McKeefry	English & Form Tutor
Mr M. Davison	English
Mrs J A Knight	Maths
Mrs N Kelly	Maths
Mr D Fairfield	Biology & Form Tutor
Mrs S King	Chemistry
Dr S E Newton	Physics
Mrs K J Wilson	Drama
Mrs L J Braithwaite	PE