



Thursday 3rd January 2019

Dear Parents

Happy New Year!

I am writing to invite you to the Sixth Form Parents' Consultation Evening which will take place on **Thursday 17th January 2019** from 4:30pm to 6:30pm in the Performing Arts Centre. The purpose of this meeting is for subject teachers, parents and girls to discuss academic progress and to consider individual targets.

There will be an open system of appointments; each appointment is five minutes and so if you feel at the end of the evening you wish to speak further with any member of staff, please do not hesitate to contact them to make a further appointment.

Staff will be arranged alphabetically in the PAC.

Please indicate below the time you intend to arrive and return to your daughter's Form Tutor by **Monday 14th January**. I suggest the latest arrival time for the evening to be 5:30pm.

Yours sincerely,

Martin Davison
Head of Sixth Form

.....
To Mr Davison

Name:Form

I/We will/will not be attending the Sixth Form Parents' Consultation Evening on Thursday 17th January.

I/We intend to arrive at