



# GATEWAYS SCHOOL

## Teacher of Business Studies

<b>Post Title:</b>	Teacher of Business Studies
<b>Conditions:</b>	Part-time, permanent
<b>Accountable to:</b>	Head of Department



## Introduction

Gateways School is seeking to appoint a Teacher of Business Studies, who will have the passion and expertise to deliver first-class teaching which will stimulate pupils of all abilities, ensuring that they make excellent progress.

The ideal candidate will be an excellent communicator who will convey their love of business, economics and commerce to pupils of all abilities. They will be willing to make a full contribution to the teaching and development of the Business Studies department and will be expected to deliver exciting and varied lessons which engage pupils and encourage them to develop their skills and understanding.

The ideal candidate should show initiative and confidence in their subject, aiming to stretch our able pupils whilst also having the flexibility to support our less able. An ability to also teach a second subject would be an advantage.

Currently, Business Studies is a popular choice at both GCSE and A Level, with pupils achieving excellent results. We are also looking to extend our provision to a vocational Business course.

The successful candidate will contribute to the extracurricular programme offering.



## Purpose of the Role

- To teach Business Studies to a high standard to mixed ability cohorts.
- To promote improvement of academic standards throughout the School.
- To raise standards of pupil attainment and achievement within teaching groups and to monitor and support pupil progress in line with the expectations of the school.
- To accurately track the progress and achievements of pupils within teaching groups and provide feedback to enable them to progress at least in line with expectations.
- To be accountable for pupil progress and development within teaching groups against targets set by the school using prior attainment data.
- To provide support and intervention for pupils at risk of under-achieving.
- To make effective use of physical and on-line resources within and outside of lessons.
- To assist in the development of the curriculum area and subject specific resources.
- To enthuse pupils with a love of Business Studies.



## Responsibilities

- All teachers are expected to meet the national teachers' standards.
- To teach to the highest standard, aiming to be the foremost advocate of the teaching of the subject within the department.
- To keep up-to-date with educational best practice and subject related developments.
- Deliver appropriate schemes of work.
- To regularly set and mark work including examinations according to whole school policies.
- Assess pupil performance regularly and maintain accurate and up to date records of this performance.
- Within lessons provide differentiated learning experiences setting realistic targets and include opportunities for independent learning.
- Be aware of the SEND requirements of each pupil.
- Provide opportunities to stretch and challenge the more able pupils.
- To make use of technology to enhance the delivery of Business Studies including the use of school wide on-line resources.
- Attend Parents' Evenings as required.
- To communicate directly with parents throughout the year as necessary following school guidelines.
- Complete progress reports according to school policy.
- Organise appropriate educational visits and promote cross-curricular links.
- Undertake such duties as are required according to the annual duty rota.
- Identify opportunities to address spiritual, moral, social and cultural dimensions and thinking skills in schemes of learning.

## Personal and professional conduct

- Contribute to the safeguarding and promotion of the welfare and personal care of children and young people with regard to safeguarding procedures.
- Manage and prioritise your own workload in line with service requirements.
- Share corporate responsibility for the implementation of school policies and practices.
- Be a role model for students through personal presentation and professional conduct. To contribute to the ethos of the school, in all areas of contact and responsibility, in relationships with staff and students.
- Establish effective working relationships with professional colleagues.
- Attend and participate in meetings, and in training and other activities as required.
- Attend meetings with line managers as required.
- Demonstrate a commitment to continuous development, identify opportunities for professional development and undertake training opportunities where appropriate.
- Ensure promotion and support of Equal Opportunities and Health and Safety.
- Present a positive personal image, contributing to a welcoming school environment.
- Maintain confidentiality inside and outside the school.
- Any other duties as required by the Headteacher.

## Teacher of Business Studies Person Specification

ATTRIBUTES	ESSENTIAL	DESIRABLE	IDENTIFICATION
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Good Honours Degree in a related subject.</li> <li>• PGCE or equivalent teaching qualification.</li> </ul>	<ul style="list-style-type: none"> <li>• Academic background in Business Studies and/or economics.</li> <li>• Industrial Experience.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Certificates.</li> <li>▪ Application Form.</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Successful teaching experience at GCSE and post-16.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of offering extracurricular clubs and/or competitions.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Application Form.</li> <li>▪ Interview.</li> <li>▪ Professional References.</li> </ul>
<b>SPECIALIST KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Ability to teach Business Studies to A Level.</li> <li>• Ability to teach Business Studies to GCSE standard.</li> <li>• Up to date subject knowledge at the appropriate level.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to teach other Business or Economics vocational courses.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Application Form.</li> <li>▪ Professional Reference.</li> <li>▪ Lesson Observation.</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>• Ability to enthuse and motivate pupils.</li> <li>• Ability to work alone or as a member of a team as appropriate.</li> <li>• Emotional resilience in working with pupils.</li> <li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people.</li> </ul>	<ul style="list-style-type: none"> <li>• The flexibility to respond to the challenge of change as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Application Form.</li> <li>▪ Interview.</li> <li>▪ Professional Reference.</li> <li>▪ Lesson Observation.</li> </ul>
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>• The ability to communicate effectively with pupils, parents and colleagues.</li> <li>• The ability to manage time and prioritise tasks so that all duties are fulfilled effectively.</li> </ul>		<ul style="list-style-type: none"> <li>▪ Application Form.</li> <li>▪ Interview.</li> <li>▪ Professional Reference.</li> <li>▪ Lesson Observation.</li> </ul>

Gateways School is committed to safeguarding and promoting the welfare of its students and expect all staff and volunteers to share the commitment. Appointments will be subject to an enhanced DBS with barred list check as well as a Prohibition List check (where applicable).