



# GATEWAYS SCHOOL

## EYFS Practitioner Job Description

<b>Post Title:</b>	EYFS Practitioner
<b>Accountable to:</b>	Head of EYFS / Head of Prep

### Responsibilities

- to be responsible for safeguarding and promoting the welfare of children.
- assist the Head of Early Years to deliver the Early Years Foundation Stage curriculum.
- work with groups on planned focussed activities in both the indoor and outdoor learning environments.
- support individual pupils with specific learning difficulties.
- carry out daily planning and assessment as requested by the Head of Early Years.
- attend parents' evenings as appropriate.
- write progress reviews and reports.
- observe, record and update children's individual assessment and data
- supervise children in the dining room and during playtime as requested.
- set up the teaching areas and prepare activities.
- create displays and organise a lively learning environment.
- assist with practical activities and specialist lessons.
- assist the Head of Early Years in the planning and production of performances to parents.
- assist in the planning of educational visits.
- undertake Professional Development in line with the School Improvement Plan.
- to follow all school policies.
- to attend weekly planning meetings, staff briefings, all staff meetings, training days, development days, and any other committees as required.
- to carry out any reasonable tasks as directed by the Head.

This job description may be subjected to amendment upon the mutual agreement of the Head and the individual member of staff and will be reviewed annually.

Gateways School is committed to safeguarding and promoting the welfare of its students and expect all staff and volunteers to share the commitment. Appointments will be subject to an enhanced DBS with barred list check as well as a Prohibition List check (where applicable).



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Person Specification	Essential	Desirable
<b>Qualifications</b>		
Level 3 EYFS Qualification or above.	X	
First Aid qualification.		X
Food Hygiene Qualification.		X
<b>Experience</b>		
Recent experience of working with children.	X	
Ability to work flexibly and effectively as part of a team.	X	
<b>Skills</b>		
Excellent organisation and communication skills.	X	
Warm and responsive to children's needs.	X	
<b>Knowledge</b>		
Knowledge of child development.		X
<b>Personal Attributes</b>		
To be reliable and punctual.	X	
Enthusiastic, positive and creative.	X	
Patient, kind, with an approachable manner.	X	
<b>Safeguarding Children</b>		
Ability to maintain appropriate relationships and personal boundaries with children and young people.	X	
Emotional resilience when working with challenging behaviours and appropriate attitude to the use of authority to maintain discipline.	X	
Understanding of the importance of safeguarding and child protection and its impact on this role.	X	