



Forensec (UK) Ltd

Fire Safety Consultants
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FIRE SAFETY AUDIT

Company: Gateways School	Date of Risk assessment Visit: 22 nd September 2022
Address: Gateways School Harewood Leeds LS17 9LE	First Fire Risk Assessment: June 2011 Last Audit: August 2021 Comments: 31 st
Responsible Person: Dr. Tracy Johnson; School Principal	Those items indicated by an asterisk (*) are contraventions of The Regulatory Reform (Fire Safety) Order 2005 and as such may become the subject of a prosecution following an inspection by the Local Authority Fire Brigade or enforcing authority as appropriate. Accordingly, those items must receive immediate attention.
Contact: Phil Robinson Operations Manager	
Fire Safety Consultant: Michael J Pierce. Grad.I.FireE., M.I.F.S.M., FRACS Ex District Officer West Yorkshire Fire Service. Fire Safety Managers Fire Risk Assessor register. Listing 0007 Warrington Certification Ltd, F.R.A.C.S. Risk Assessor's Register, Listing 0020	Is there risk of enforcement action: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

	Excellent	Very Good	Good	Below average	Poor
Facilities	10	8	6	4	0
Means of Escape	9				
Fire Alarm	10				
Emergency Lighting	10				
Fire fighting Equipment	10				
Fire Separation		8			
Management					
Maintenance/Housekeeping	10				
Training records and records	9				
Test Records	10				
Fire signage	9				
General Fire Precautions	9				
Totals	86	8			
TOTAL SCORE THIS AUDIT: 94%			TOTAL SCORE LAST AUDIT: 96%		

Distribution: Operations Manager
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ACTION PLAN

SIGNIFICANT HAZARDS	PERSONS AT RISK	ACTION REQUIRED	WHEN	PHOTO	BY WHOM (SIGNATURE)
5.1 Means of Escape					
a. Some doors are showing excessive gaps beneath the, eg. Door to room D23, and the corridor division door shown in figure 4	ALL OCCUPANTS	a. All doors which protect the means of escape need to be installed in accordance with accepted parameters. These are that gaps around the sides and top are between 2 and 4mm. Gaps at the bottom of doors should be preferably 8mm but no more than 10mm. The doors should also close fully into their frames from any angle of release	IMMEDIATE	1, 4	
b. The final exit from the music pod opens directly over a step. This is a trip hazard.	ALL OCCUPANTS	b. Outward opening doors should open over a landing not a step. Construct a landing to provide level going extended to 300mm beyond the leading edge of the door when open in its widest position.	SHORT TERM	10	
5.2 Fire Alarm					
The fire alarm system has again been upgraded and is suitable and sufficient for the building and risk.					
5.3 Emergency Lighting					
Additional work has been carried out to the emergency lighting with further LED units. This is suitable and sufficient for the buildings and risk.					
5.4 Fire Fighting Equipment					
Assessed – Suitable and Sufficient.					

5.5 Fire Separation					
<p>a. Photocopiers are installed on the means of escape in Schofield. This and the accompanying items and office equipment introduces a fire loading and risk of ignition onto the means of escape.</p>	ALL OCCUPANTS OF SCHOFIELD AND EARLY DAYS	<p>a. This was discussed after the previous visit and it was agreed that the possibility of introducing other measures would be able to accommodate this. However, the situation has not changed and the area in which the printer is located is fundamental to the means of escape from the office and all classrooms along the early days corridor. These now require relocating to a room or area separated from the means of escape.</p>	IMMEDIATE	7, 8	
<p>b. Substantial lockers are sited on corridors providing means of escape, this is considered acceptable due to the nature of the occupancy and the comprehensive installation of fire detection equipment. However, additional baggage and other items have started to be stored on or around the lockers. This includes the new 6th form centre.</p>	ALL OCCUPANTS	<p>b. Remove the bags and other items and monitor. If this cannot be controlled then remove the lockers.</p>	IMMEDIATE	5, 6, 11	
<p>c. The fire resisting kitchen doors were found to be wedged open during meal service. This is considered acceptable as they are closed at the end of service and if self-closing would be considered a danger to persons carrying hot dishes and other items from the kitchen to the servery.</p>		<p>c. No action required other than ensuring closure at the end of service.</p>		3	
5.6 General Housekeeping/ Maintenance					
<p>The new computer suite in the old building has been set up with reliance upon trailing sockets.</p>	ALL OCCUPANTS	<p>It is recommended that a competent electrical engineer be appointed to evaluate the specific requirements of the installation. His recommendations should be carried out.</p>		2	
5.7 Training and Records					

Training has been continued into the new academic year and records are fully maintained.					
5.8 Testing and Records					
All statutory testing and the maintenance of fire safety equipment is carried out. All plant and other equipment is serviced in accordance with the manufacturer's recommendations and other legislation. Comprehensive records are compiled to provide good documentary evidence of due diligence.					
5.9 Fire Signage					
The exits signage in the theatre is not adequate.	THEATRE OCCUPANTS	Install suitable and sufficient signage (illuminated exit boxes) to ensure that all exits can be easily seen and identified.	SHORT TERM	9	
5.10 General Fire Precautions					
The maintenance section continues to be proactive with a good approach to fire safety.					

Abbreviations

TIME SCALES (Follow Colour Code)

IMMEDIATE This is priority work, essential to the fire safety of the building. It may well be an offence not to correct faults identified

SHORT TERM These works are required by various legislation or regulation but their initial absence would not necessarily bring about legal action. They should be carried out within one month of this report.

MID TERM These are items, which would be required in a new building or alterations to an existing building. They should be implemented within 6 months of this report.

LONG TERM These are desirable features, which should be introduced as and when

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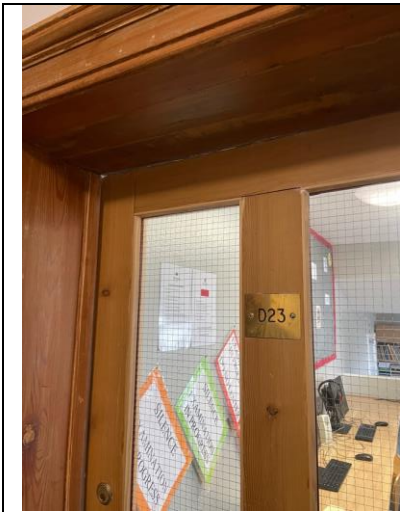


Figure 1

D23, does not close effectively and there are gaps at the top.

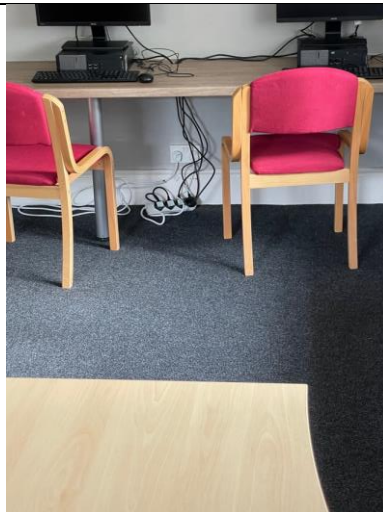


Figure 2

Over use of trailing sockets.



Figure 3

Kitchen doors wedged during service. Acceptable.

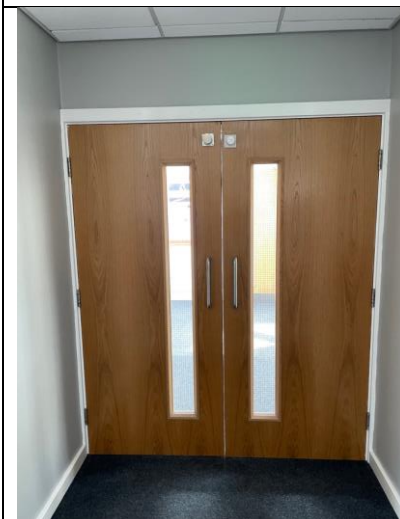


Figure 4

Gaps between fire check corridors.



Figure 5

Lockers on means of escape now have bags and other items placed on top.



Figure 6

As in 5



Figure 7

Photocopier on means of escape plus associated combustible material.



Figure 8

As in 7

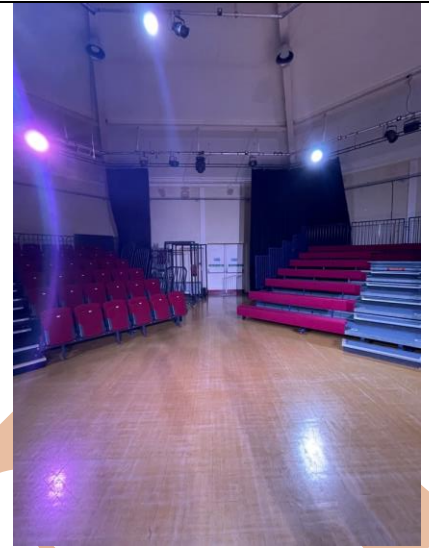


Figure 9

Theatre signage not sufficient



Figure 10

Means of escape opening over a step.



Figure 11

Lockers on means of escape with additional baggage around them and on top.